



MISSISSIPPI STATE UNIVERSITY™
EXTENSION

Center for Technology Outreach

Relative and Absolute Cell References in Excel

Relative Cells: changes when a formula is copied to another cell

Absolute Cells: remain constant, no matter where they are copied

Step 1: To make a cell absolute add a dollar sign (\$) before the column and before the row (\$A\$5)

Step 2: Copy the formula to the other cells, but the absolute cell will remain the same when copied