

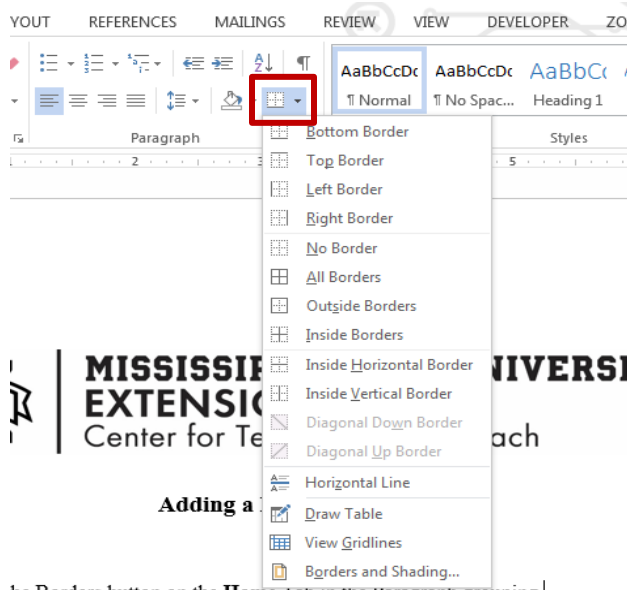


MISSISSIPPI STATE UNIVERSITY™ EXTENSION

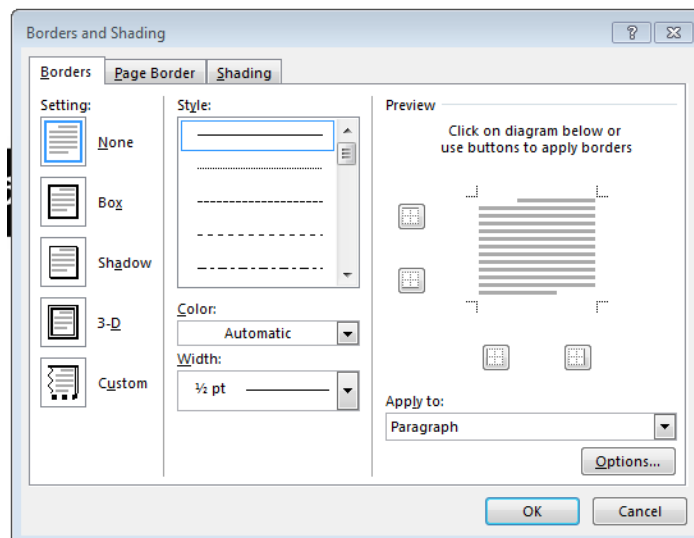
Center for Technology Outreach

Adding a Border in Word

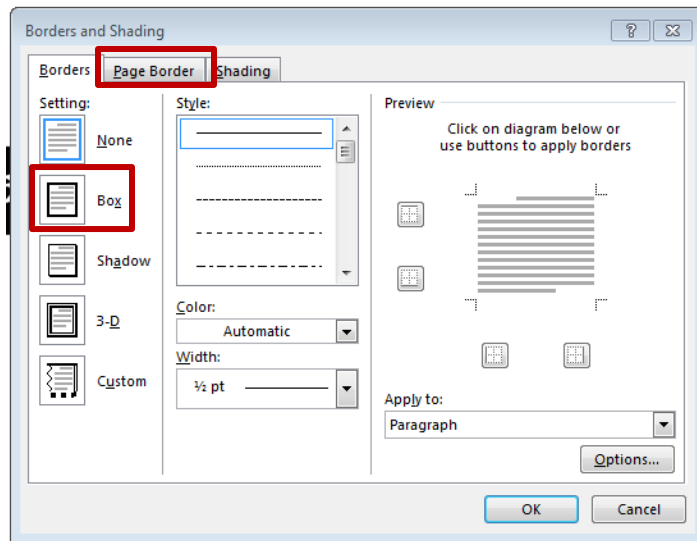
Step 1: Select the Borders button on the **Home** Tab in the Paragraph grouping.



Step 2: Select Borders and Shading and a new Window box appears.



Step 3: Select the Page Border tab and click on Box.



Step 4: Choose the Style, Color, and Width of the border.